
Other Qualifying Program Application

Last Updated: May 2024

This form allows Approved Vendors to request consideration of a job training program as an “Other Qualifying Program” for the Illinois Solar for All Program. Additional information on this process can be found in Section 15.2 of the [Approved Vendor Manual](#). If a program is approved, an Approved Vendor may count eligible job trainees of the program toward complying with the ILSFA job training requirements as outlined in the Vendor Manual. As the Qualified Job Training Programs provide an alternative compliance path to determine their eligibility on a four-year cycle, approval of an Other Qualifying Program will run on a similar cycle. Other Qualifying Programs will need to reapply for the next four-year cycle at the beginning of 2023.

Should the content of a job training program change substantially (e.g., a new curriculum implemented), the job training program should promptly notify the ILSFA Program Administrator and request an updated approval of the program.

Please submit this application form and supporting attachments to:
Joanna.Racho@elevatenp.org

Job Training Program and Organization Information

1. Program Name: _____
2. Program Description (160 words):

3. Program Detail (Per expected class in the current cycle):

- Class number: _____
- Program start date: _____
- Program end date: _____
- Program dates and hours: _____
- Location and address of Program: _____

- Program eligibility: _____

- Potential certificates earned: _____

- Other benefits received: _____

4. Organization Name: _____

5. Organization Address: _____

6. Primary Contact Name: _____

7. Primary Contact Title: _____

8. Primary Contact Phone Number: _____

9. Primary Contact E-mail Address: _____

10. Date of Application Submission: _____

Other Qualifying Program Certification Information

A Job Training Program (Program) will only be approved as an OQP (Other Qualifying Program) for ILSFA if it demonstrates that satisfactory completion of the Program will lead to a participant being a “Qualified Person,” as defined [Part 468](#) of the Illinois Administrative Code. OQP students must have completed 50% or more of the Program’s classroom requirements in order to be an Eligible Job Trainee for an ILSFA project. More information about ILSFA’s job training requirements can be found in Section 15 of the [Approved Vendor Manual](#). If the Program is certified as an OQP, it will be added to the ILSFA website and all appropriate job training directories. If the Program is denied a certificate, it will have two weeks from the notification of OQP Certification denial to formally appeal, in writing on company letterhead conveyed by e-mail, to the Illinois Power Agency (IPA). The IPA will review all appeals and will be the final authority for granting or rejecting an appeal.

11. For which of the following program types does this Program satisfy the criteria listed in Part 468 of the Illinois Administrative Code?

Program Type	
Apprenticeship as a journeyman electrician from a U.S. Department of Labor-registered or an applicable state agency-registered electrical apprenticeship and training program	
North American Board of Certified Energy Practitioners (NABCEP) distributed generation technology certification program	
Underwriters Laboratories distributed generation technology certification program	
Electronics Technicians Association distributed generation technology certification program	
Associate in Applied Science degree from an Illinois Community College Board-approved community college program in the appropriate distributed generation technology	

Job Training Program Details and Supporting Information

12. Please provide a narrative that demonstrates that satisfactory completion of the Program will lead to the participant being a “Qualified Person,” as defined in and [Part 468](#) of the Illinois Administrative Code. In addition to the narrative, you may attach supporting information such as a detailed curriculum, course syllabi, official Program accreditation documents, or other Program details:

13. ILSFA requires that an Eligible Job Trainee has completed 50% or more of an OQP's classroom or field requirements. Please describe what constitutes completion of 50% of classroom or field requirements. This may include, but is not limited to, hours or attendance percentage, certificates received, and objectives learned:

Job Training Program Additional Questions

14. When was the Program established?

15. How many participants have completed the Program?

16. How many participants who have satisfactorily completed the Program have become a Qualified Person?

17. How is the Program funded?

18. As data is available, list the percentage of Program participants who identify as:

- Veterans: _____
- Women: _____
- LGBTQIA: _____
- Persons with disabilities: _____
- Foster care alumni: _____
- African American/Black, Hispanic/Latino American, Asian American, Native American, or other historically marginalized group): _____
- Returning citizens (defined as persons who were previously incarcerated): _____