

Other Qualifying Program Application

This Application Form is intended to be used to request consideration of a job training program as an "Other Qualifying Program (OQP)" for the Illinois Solar for All (ILSFA) program. Additional information on this process can be found in Section 15.2 of the [Approved Vendor Manual](#). If a program is approved, graduates of the program will be eligible to be used by an Approved Vendor in their compliance with the ILSFA job training requirements as outlined in the Vendor Manual. As the Qualified Job Training Programs that this provides an alternative compliance path to have their eligibility determined on a four-year cycle, approval of an OQP will run on that same cycle. The current cycle ends at the end of calendar year 2021, therefore an OQP will need to reapply for the next four-year cycle (e.g., 2022-2025) at that time.

Should the content of a job training program change substantially (e.g., a new curriculum implemented) the job training program should promptly notify the ILSFA Program Administrator and request and updated approval of the program.

Please submit this application form (and any supporting attachments) to:
joanna.racho@elevatenp.org.

Job Training Program and Organization Information

1. Program Name: _____
2. Program Description (160 words):

3. Program Detail (Per expected cohort in the current cycle):

- a. Cohort number: _____
- b. Program start date: _____
- c. Program end date: _____
- d. Program dates and hours: _____
- e. Location and address of Program:

f. Program eligibility:

g. Potential certificates earned:

h. Other benefits received:

4. Organization Name: _____

5. Organization Address:

6. Primary Contact Name: _____

7. Primary Contact Title: _____

8. Primary Contact Phone Number: _____

9. Primary Contact E-mail Address: _____

10. Date of Application Submission: _____

Other Qualifying Program Certification Information

A Job Training Program (Program) will only be approved as an OQP for ILSFA if it demonstrates that satisfactory completion of the Program will lead to a participant being a “Qualified Person,” as defined [Part 468](#) of the Illinois Administrative Code. OQP students must have completed 50% or more of the Program’s classroom requirements in order to be a Qualified Job Trainee for an ILSFA project. An Approved Vendor must prioritize utilizing trainees from a FEJA Workforce Development Program before attempting to utilize a student from an OQP. More information about ILSFA’s job training requirements can be found in Section 15 of the Approved Vendor Manual.

If the Program is certified as an OQP, it will be added to the ILSFA website and all appropriate job training directories. If the Program is denied a certificate, it will have two weeks from the notification of OQP Certification denial to formally appeal, in writing on company letterhead conveyed by e-mail, to the Illinois Power Agency (IPA). The IPA will review all appeals and will be the final authority for granting or rejecting an appeal.

11. For which of the following program types does this Program satisfy the criteria listed in Part 468 of the Illinois Administrative Code?

Program Type	
Apprenticeship as a journeyman electrician from a U.S. Department of Labor-registered or an applicable state agency-registered electrical apprenticeship and training program	
North American Board of Certified Energy Practitioners (NABCEP) distributed generation technology certification program	
Underwriters Laboratories distributed generation technology certification program	
Electronics Technicians Association distributed generation technology certification program	
Associate in Applied Science degree from an Illinois Community College Board-approved community college program in the appropriate distributed generation technology	

Job Training Program Details and Supporting Information

12. Please provide a narrative that demonstrates that satisfactory completion of the Program will lead to the participant being a “Qualified Person,” as defined in and [Part 468](#) of the Illinois Administrative Code. In addition to the narrative, you may attach supporting information such as a detailed curriculum, course syllabi, official Program accreditation documents, or other Program details:

13. ILSFA requires that a Qualified Job Trainee has completed 50% or more of an OQP's classroom requirements. Please describe what constitutes completion of 50% of classroom requirements. This may include, but is not limited to, hours or attendance, certificates received, and objectives learned:

Job Training Program Additional Questions

14. When was the Program established?

15. How many participants have completed the Program?

16. How many of the participants who have satisfactorily completed the Program have become a Qualified Person?

17. How is the Program funded?

18. As data is available, list the percentage of Program participants who identify as:

- Veterans: _____
- Women: _____
- LGBTQIA: _____
- Person with disabilities: _____
- Foster care alumni: _____
- Minorities (defined as a person who is African American, Hispanic American, Asian American, or Native American, or other disadvantaged group): _____
- Returning citizens (defined as persons who were previously incarcerated): _____